

EIH LIMITED

Unit : Oberoi Contact Centre
Corporate Office: 7, Sham Nath Marg, Delhi-110 054
Telephone: 91-11-23890505 Facsimile: 91-11-23890500

PERFORMANCE APPRAISAL FORM

Student's Name: RAHUL SINGH PUNDIR

Date: 12.6.2013

Course: MBA August 2011-2013

	Rating*
1. Technical knowledge regarding the industry and the job he was involved in	Excellent
2. Communication Skills (a) Oral (b) Written (c) Listening skills	Excellent
3. Ability to work in a team	Excellent
4. Ability to take initiative	Excellent
5. Ability to develop a healthy long term relationship with clients	Excellent
6. Ability to relate theoretical learning to the practical training	Excellent
7. Creativity and ability to innovate with respect to work methods & procedures	Excellent
8. Ability to grasp new ideas and knowledge	Excellent
9. Presentations skills	Excellent
10. Documentation skills	Excellent
11. Sense of responsibility	Excellent
12. Acceptability (patience, pleasing manners, the ability to instill trust, etc.)	Excellent
13. His/Her ability and willingness to put in hard work	Excellent
14. In what ways do you consider the student to be valuable to the organization? (a) Qualification (b) Skills and Abilities (c) Activities/ Roles performed	Excellent
15. Any other comments.....	Hardworking and sincere
16. Do you recommend this student for placement?	Yes

*Rating:- Excellent / Good / Average / Poor

Assessor's Name : DANIEL PAUL RAJ

For EIH LIMITED
AUTHORISED SIGNATORY